



## Regulatory Compliance Supervisor

The Town of Lincoln, located in the beautiful Niagara Region, offers a unique environment that encompasses Lake Ontario, the Bruce Trail and Niagara Escarpment and is situated between Hamilton and St. Catharines. Steeped in a rich history and home to one of the fastest growing municipalities, Lincoln is a place to grow, a place to prosper and a place to belong.

Reporting to the Manager of Operations, the highly-organized and detail-oriented Regulatory Compliance Supervisor is responsible for the implementation and the overall administration of the compliance and quality management programs associated with the assets operated, maintained or otherwise administrated by the Public Works Department (e.g. DWQMS and the RQMS). This position plays a crucial role in ensuring that all Public Works assets, including water and wastewater systems, meet regulatory requirements. The Regulatory Compliance Supervisor is responsible for implementing and administrating the corporate health and safety program and associated sub-programs and supports the Supervisor, Environmental Services.

In performing these functions, this position is responsible for monitoring the various compliance programs ensuring they are functioning according to established policies, procedures, guidelines, and associated regulatory requirements. This role requires thorough knowledge of municipal water, wastewater and stormwater operations, as it involves contributing to the development and management of the municipal CLI ECA program.. Specifically the position oversees various internal/external audit programs, regulatory inspections, and recommends and implements corrective actions and regularly reporting on the health and overall effectiveness of these programs while working collaboratively with inter/intra-departmental stakeholders to support a collaborative, high-functioning corporate team.

### **The successful candidate must possess the following:**

- Post-secondary degree or diploma in a related field such as Engineering, Environmental Sciences
- Certified in Occupational Health & Safety
- DWQMS Internal Auditor training (QMS Auditor certification is considered an asset)
- Five (5) + years of related experience in environmental compliance (municipal experience is an asset)
- Strong applied knowledge of Federal, Provincial, and Municipal policies, legislation, regulations, processes, by-laws and best practices applicable to occupational health and safety, water, wastewater, roads and transportation, fleet and equipment
- Thorough knowledge of municipal water, wastewater, storm water and waste management operations
- Strong organizational and analytical skills with the ability to work independently and collaboratively
- Considerable applied knowledge of occupational hazards pertaining to municipal maintenance and operations and construction work and of effective safety control and precautionary methods
- Ability to prioritize and organize a high volume of assignments
- Experience in database and records management, as well as program management and training
- Excellent leadership and team-building skills
- Demonstrated excellence in customer service, communication and interpersonal skills
- Ability to work weekends, overtime and respond to after-hours emergencies.

The Town of Lincoln offers an attractive, competitive salary, benefits and pension package, a progressive hybrid work environment, and career advancement opportunities. The salary for this position (based on a 35-hour work week) is \$87,298 - \$102,125.

Qualified candidates are requested to forward their resume by **4:30 PM on Friday January 17, 2025**.

To apply please use one of the following options:

- Via our: [online application form](#)
- Email: [resume@lincoln.ca](mailto:resume@lincoln.ca) noting the position in the subject line

This job description is available in alternative formats, or accessible communication support, upon request.

*We thank all applicants who apply but advise that only those selected for an interview will be contacted. The information gathered is in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used only for candidate selection.*